**PATIENT CARE FUNDAMENTAL**

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Welcome to Patient Care Fundamentals. This is the third-year course in the healthcare science pathway. With this class you will be adding onto what you have already learned in your previous healthcare classes.

**Patient Care Fundamentals (Standard: 25.43600) Course Overview**

This course is designed to provide students interested in the careers that involve patient care with entry level skills most associated with the career Nursing Assistant. The students are required to meet both national and intrastate professional guidelines as designated by applicable regulatory agencies such as the Occupational Health and Safety Administration (OSHA), Center for Disease Control (CDC), and the Department of Health and Human Services (HHS) with a specific focus on the Omnibus Budget Reconciliation Act of 1987 (OBRA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**Course Standards**

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| 1. Demonstrate employability skills required by business and industry
 | 9. Adhere to regulations and practice appropriate safety measures in providing resident/patient/client care. |
| 1. Examine the needs of the elderly and how those needs can impact their care and wellbeing
 | 10. Describe and demonstrate infection control practice |
| 1. Apply the employability skills required for proficiency working in the Patient Care field.
 | 11. Examine the role and responsibility of the individual members of the healthcare team; and interact effectively and sensitively with all team members in promoting the delivery and quality. |
| 1. Maintain resident/patient’s rights and practice resident/patient/client’s privacy, according to Omnibus Budget Reconciliation Act (OBRA) and Health Insurance Portability and Accountability Act (HIPPA) guidelines
 | 12. Utilize information on the resident/patient/client care plan to assist with Activities of Daily Living (ADL) skills while promoting the resident’s/patient’s/client’s independence. In addition, beginning and ending procedures should be properly sequenced and performed with all resident/patient/client care. |
| 1. Communicate effectively with residents/patients/clients’ healthcare team members and resident/patient/client family or visitors using appropriate customer service skills.
 | 13. Perform basic patient care skills within the scope of practice for a nursing assistant while maintaining resident/patient/client rights, including beginning and ending procedures (i.e. washing hands, gathering equipment, identifying client, providing privacy, etc) |
| 1. Demonstrate appropriate behaviors meeting mental health and social service needs of resident/patient/client.
 | 14. Assess, demonstrate, and integrate principals of restorative care for the nursing assistant to include maintaining a resident’s rights. |
| 1. Analyze the organizational structure of the nursing facility and adhere to policies and procedures.
 | 15. Cite evidence of the proper role of the nursing assistant in a home health environment. |
| 1. Adhere to the scope of practice for patient care assistant and demonstrate appropriate actions while respecting a patient’s right to privacy and proper treatment.
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**Launchpad, Canvas, and Textbook**

* Launchpad is our single sign on platform. All the apps/webtools that students will access throughout the school year, in all their courses, can be found here.
* Our learning management system, Canvas, can be found in each student's Launchpad. The courses they are registered for will be displayed on the Dashboard in Canvas. Click on each course to find announcements, assignments, and all online instruction. You may also download the Canvas app for parents and the Canvas app for students to your cell phone or tablet.
* One of the resources for instruction is *Nursing Assistant-a Nursing process approach by Barbara Acello and Barabara Hegner: 11th Edition*

**Materials List**

* 3-ring binder
* Composition notebook
* Kleenex
* Paper
* Pencil or Pen (Blue or Black ink)
* Laptop (ARJ issued)

**Grading Policy**

Student performance will be recorded and reported in all courses by numerical grades, based on a 100-point scale.

* Calculation of Final Grades will be determined by the cumulative semester average using the following criteria:

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| Minor Grades= 60% | Quizzes, Labs, Reflections journal, Discussions and other graded assignments to assess certain standards in a unit of study**. Minimum number of minor grades per 6-week progress report period=5** |
| Major Grades= 40% | Unit tests, project-based assignments, and other culminating assessments to measure mastery of standards that comprise a unit of study. **Minimum number of major grades per 6-week progress report period =2** |

**Late/Missing Assignments**

Late work is defined as assignments that are submitted after the specified deadline. This does not apply to work submitted late due to absence from school. Students are expected to submit assignments on time.

Multiple incidents of late work may result in teacher-student-parent conferences to examine and correct the student’s work habits through an academic contract.

Scores may **be reduced by 5% per school day for a 25% maximum** reduction (five school days).

**Late work submitted after the fifth school day will only be accepted at the teacher’s discretion.**

**Relearn/Reassess**

Students who perform below 70% on a **major** assignment will be given the opportunity to relearn and reassess to show improvement in their mastery of the standard.

Students will submit a Relearning Plan as part of this process. This plan should include:

* Analysis of their errors or misconceptions on the previous major assignment.
* Complete assignments provided to relearn the content for mastery. Students may also attend a tutoring session.
* Complete and turn in any missing assignments.
* Commit to date(s) and time(s) to redo the assignment or retake the assessment.
* Share the plan with their parent and teacher for approval and signatures.

Upon satisfactory completion of the plan, as determined by the teacher, student should be given a minimum of one opportunity to be reassessed.

Teachers should have discretion to determine if R&R opportunities will be given for any **minor** assessment.

**Tutoring**

Tutoring is available as needed by appointment only. (**Wednesday-3:30pm to 4pm)**

**Classroom Management Policy**

\*Students are expected to follow all school policies as outlined in the Student Handbook & Code of Conduct\*

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| **Expectations** | **Consequences** |
| Be on Time!Be Prepared for class!Be Respectful!Stay on Task! | 1st Offense Student Warning2nd Offense Student Warning and Parent Contact3rd Offense Parent phone call and Detention4th Offense Parent conference and detention5th Offense Office Referral |

Always putting your best foot forward😊

